

**THE DISTRICT COUNCIL
OF
SAVANNE**



**INVITATION FOR
Expression of Interest for the
Services of Legal Advisors
(Attorney-at-law and Barrister-at-law) for
period ending 31 December 2024**

Ref No: "EOI/01/23-24"

The District Council of Savanne
Lady Barkly Street
Souillac

Tel: 603-7930/625-6710
Fax: 625-5750

THE DISTRICT COUNCIL OF SAVANNE
CALL FOR EXPRESSION OF INTEREST
Services of Legal Advisors
(Attorney-at-law and Barrister-at-law)

The District Council of Savanne is inviting Expression of Interest (EOI/01/23-24 – Legal Services) from Barristers-at-Law and Attorneys-at-Law both having at least 3 years practice to provide their services to this Council on an as and when required.

Expression of interest forms are available at the Registry, Administration Department, District Council Savanne, Souillac or may be downloaded from our Website: www.dcsavanne.mu. The forms duly filled in should be submitted in sealed envelopes clearly marked “*EOI/01/23-24- Services of Legal Advisors*” and should be deposited in the Tender Box at the Registry, Administration Department of District Council of Savanne, Souillac on or before **Wednesday 27 December 2023 by 14.00 hours (local time) at the latest.**

Forms received after the scheduled date and time will not be considered.

This Council reserves the right to annul the exercise without assigning any reason thereof.

The DISTRICT COUNCIL OF SAVANNE

Expression of Interest

Form for submission of Expression of Interest

The District Council of Savanne is inviting Expression of Interest (EOI/01/23-24 –Legal Services) from Barristers-at-Law and Attorneys- at law both having at least 3 years practice to provide their services to this Council on an as and when required.

The selected Attorneys-at-law and Barristers-at-law will be required to provide advice to the Council in the transaction of its businesses and in accordance with the scope of work. The District Council proposes to retain the services of Attorneys-at-law and Barristers-at-law for an initial period ending **31 December 2024** as from date of award of contract and which may be extended for a further period of one year subject to satisfactory performance.

Eligibility Criteria

- (i) Barristers-at-Law having at least 3 years standing at Bar and Attorneys- at Law having at least 3 years practice.
- (ii) The selected Attorney-at-law and Barrister-at-law should be available to discuss urgent issues even outside normal working hours.

Scope of Work

- (i) In respect of the Barrister-at-law to provide legal advice to the Council and vetting of documents.
- (ii) In respect of the Attorney-at-law to instruct the Barrister for cases before the courts and other instances.
- (iii) To appear on behalf of the Council in Disciplinary Committees and defend the interest of the Council before the Public Bodies Appeal Tribunal, the Environment and Land Appeal Tribunal and other Bodies/Authorities, as and when required.
- (iv) To represent the Council in District, Intermediate, Industrial and Supreme Courts.
- (v) To advise on enforcement of legislations having to do with the Management of Council's affairs.

Other Terms and Conditions

- (i) The Council reserves the right to annul the invitation without assigning any reason thereof.
- (ii) The Council reserves the right to call for any clarification/information.
- (iii) The Council reserves the right to discontinue the services of the Attorney-at-law and Barrister-at-law retained by giving one month notice or forthwith in case of non-satisfactory performance.
- (iv) The Attorney-at-law and Barrister-at-law can discontinue their services by giving one-month advance notice.
- (v) Payment will be effected after submission of invoice with copy of judgment.
- (vi) **An annual retainer fee will be paid only to the Barrister-at-Law** for tendering legal advice and vetting of documents as and when required during the specific period of time.

I have taken cognizance of the Eligibility Criteria, the Scope of Works and other Terms and Conditions and confirm my participation in the exercise.

Past Experience in Local Government:

Attorneys and Barristers at law to submit details with regards to Local Authorities where legal services have been provided:

- (i).....
- (ii).....
- (iii).....

DETAILS OF ATTORNEY/BARRISTER*

NAME:

ADDRESS:
.....

SIGNATURE:.....

PHONE NO.:

E-MAIL ADDRESS:

SEAL:

**Delete where applicable*

DEADLINE FOR SUBMISSION OF EXPRESSION OF INTEREST:

Expression of interest should be submitted on prescribed form in sealed envelopes clearly marked *“EOI/01/23-24- Services of Legal Advisors”* and should be deposited in the Bid Box at the Registry, Administration Department, District Council of Savanne, Lady Barkly Street, Souillac on or before **Wednesday 27 December 2023 by 14.00 hours (local time) at the latest.**

Expression of interest received after the prescribed date and time will not be considered.

NOTE:

The District Council does not bind itself to accept any offer

THE DISTRICT COUNCIL OF SAVANNE
Financial Proposal Form for Attorneys-at-Law and Barrister -at- Law

Item No	Brief Description of Services		Proposed fees Attorney (Rs)	Proposed fees Barrister (Rs)
1	Supreme Court	Prosecution and Injunction (per case)		
		Recovery of Debts (per case)		
2	Intermediate Court	Prosecution and Injunction (per case)		
		Recovery of Debts (per case)		
3	District Court	Prosecution, Injunction and appearing in Courts (per case)		
		Recovery of Debts Include representing Council in Court (per case)		
4	Industrial Court (per case)			
5	Environment and Land Use Appeal Tribunal (per case)			
6	Public Bodies Appeal Tribunal, Independent Review Panel and any other Tribunals (per case)			
7	Annual Retainer Fee for Legal Advice, Vetting Documents and Affidavit, etc.. (Applicable for Barrister-at-law Only)			

Name

Address.....

Telephone No.....Fax No.....

Email Address

National Identity Number

TAN/VAT Reg. No.....

Signature

Date.....

SEAL