

**THE DISTRICT COUNCIL
OF
SAVANNE**



**INVITATION FOR
Expression of Interest
for the Services of Legal Advisors
(Attorney-at-law and Barrister-at-law) for
period ending 30 June 2020**

The District Council of Savanne
Lady Barkly Street
Souillac

Tel: 603-7930/625-6710
Fax: 625-5750

THE DISTRICT COUNCIL OF SAVANNE
CALL FOR EXPRESSION OF INTEREST
Services of Legal Advisors
(Attorney-at-law and Barrister-at-law)

The District Council of Savanne is inviting Expression of Interest (EOI/01/18-19 – Legal Services) from Barristers-at-Law having at least 3 years standing at Bar and Attorneys- at law having at least 3 years practice to provide their services to this Council on an as and when required. They should both have previously provided legal services to Local Authorities

Expression of interest forms are available at the Registry, Administration Department, District Council Savanne, Souillac or may be downloaded from the Website of the District Council of Savanne: www.dcsavanne.mu or the Public Procurement website: <http://publicprocurement.govmu.org> . The forms duly filled in should be submitted in sealed envelopes clearly marked “**EOI/01/18-19 Services of Legal Advisors**” and should be deposited in the Tender Box at the Registry, Administration Department of District Council of Savanne, Souillac by **Friday 01 March 2019 at latest by 14.00 hrs (local time)**.

Forms received after the scheduled date and time will not be considered.

This Council reserves the right to annul the exercise without assigning any reason thereof.

The DISTRICT COUNCIL OF SAVANNE

Expression of Interest

Form for submission of Expression of Interest

The District Council of Savanne is inviting Expression of Interest (EOI/01/18-19 – Legal Services) from Barristers-at-Law having at least 3 years standing at Bar and Attorneys-at-Law having at least 3 years practice to provide their services to this Council on an as and when required. They should both have previously provided legal services to Local Authorities

The selected Attorneys-at-law and Barristers-at-Law will be required to provide advice to the Council in the transaction of its businesses and in accordance with the scope of work. The District Council proposes to retain the services of Attorneys-at-Law and Barristers-at-Law for an initial period ending 30 June 2020 as from date of award of contract and which may be extended for a further period subject to satisfactory performance.

Eligibility Criteria

- (i) Barristers-at-Law having at least 3 years standing at Bar and Attorneys-at-Law having at least 3 years practice. They should both have previously provided legal services to Local Authorities
- (ii) The selected Attorneys-at-Law and Barrister-at-Law should be available to discuss urgent issues even outside normal working hours.

Scope of Work

- (i) In respect of the Barrister-at-Law to provide legal advice to the Council and vetting of documents.
- (ii) In respect of the Attorney-at-law to instruct the Barrister for cases before the courts and other instances.
- (iii) To appear on behalf of the Council in Disciplinary Committees and defend the interest of the Council before the Public Bodies Appeal Tribunal, the Environment and Land Appeal Tribunal and other Bodies/Authorities, as and when required.
- (iv) To represent the Council in District, Intermediate, Industrial and Supreme Courts.
- (v) To advise on enforcement of legislations having to do with the Management of Council's affairs.

Other Terms and Conditions

- (i) The services would be retained as and when required by the Council.
- (ii) The Council reserves the right to annul the invitation without assigning any reason thereof.
- (iii) The Council reserves the right to call for any clarification/information.
- (iv) The Council reserves the right to discontinue the services of the Attorneys-at-Law and Barrister-at-Law retained by giving one month notice or forthwith in case of non-satisfactory performance.
- (v) The Attorney-at-law and Barrister-at-law can discontinue their services by giving one-month advance notice.

- (vi) Payment will be effected after submission of invoice with copy of judgment.
- (vii) An annual retainer fee will be paid only to the Barrister-at-Law for tendering legal advice and vetting of documents as and when required during the specific period of time.

I have taken cognizance of the Eligibility Criteria, the Scope of Works and other Terms and Conditions and confirm my participation in the exercise.

Past Experience in Local Government:

Attorneys and Barristers at law to submit details with regards to Local Authorities where legal services have been provided:

- (i).....
- (ii).....
- (iii).....

NAME OF CONTACT DETAILS OF ATTORNEY/BARRISTER*

NAME:

ADDRESS:

.....

SIGNATURE:

PHONE NO.:

E-MAIL ADDRESS:

SEAL:

**Delete where applicable*

DEADLINE FOR SUBMISSION OF EXPRESSION OF INTEREST:

Expression of interest should be submitted on prescribed form in sealed envelopes clearly marked “**EOI/01/18-19 Services of Legal Advisors**” and should be deposited in the Bid Box at the Registry, Administration Department, District Council of Savanne, Lady Barkly Street, Souillac by **Friday 01 March 2019 at latest by 14.00 hrs (local time)**.

Expression of interest received after the prescribed date and time will not be considered.

NOTE:

The District Council does not bind itself to accept any offer

THE DISTRICT COUNCIL OF SAVANNE

Financial Proposal Form for Attorneys-at-Law and Barrister -at- Law

Item No	Brief Description of Services		Proposed fees Attorney	Proposed fees Barrister
1	Supreme Court	Prosecution and Injunction (per case)		
		Recovery of Debts (per case)		
2	Intermediate Court	Prosecution and Injunction (per case)		
		Recovery of Debts (per case)		
3	District Court	Prosecution, Injunction and appear in Courts (per case)		
		Recovery of Debts Include representing Council in Court (per case)		
4	Industrial Court (per case)			
5	Environment and Land Use Appeal Tribunal (per case)			
6	Public Bodies Appeal Tribunal, Independent Review Panel and any other Tribunals (per case)			
7	Annual Retainer Fee for Legal Advice, Vetting Documents and Affidavit, etc.. (Applicable for Barrister-at-law Only)			

Name

Address.....

Telephone No.....Fax No.....

Email Address

National Identity Number

TAN/VAT Reg. No.....

Signature

Date.....

